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To: School District Superintendents  
Charter School Administrators  
Special Education Directors

From: David Frank, Charter School Office  
Christopher Suriano, Office of Special Education

Date: August 27, 2020

Subject: 2020-2021 Billing for Students with Disabilities Enrolled in Charter Schools During the  
Novel Coronavirus (COVID-19) Pandemic

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The purpose of this memo is to provide school districts and charter schools with clarification regarding per pupil billing for students with disabilities enrolled in charter schools during the 2020-2021 school year.

Commissioner's Regulation § 119.1 sets forth the billing requirements pertaining to students enrolled in charter schools, and instructional time requirements are set forth in Education Law § 2851(2)(n) and Commissioner's Regulation § 175.5. [Amendments to the Commissioner's Regulations](#) in July of 2020, as well as [guidance from the United States Department of Education](#),