



Report of School Closure and Report of School Re-Opening

Part b of Education Law §15 and [Circ Reg 155.17\(f\)](#), each charter school, county board of cooperative educational services (BOCES) and special education district, the charter school district of the City of New York and each charter school shall file the Circ 155.17(b) emergency notification with the State Department of Education by the date of the Report of School Closure. <sup>1, 2</sup> This period shall be

- 30 days if the school is closed due to a health department order issued by the State Department of Health due to a COVID-19 outbreak;
- 30 days if the school is closed due to a health department order issued by the State Department of Health due to a health emergency;
- 30 days if the school is closed due to a health department order issued by the State Department of Health due to a health emergency;
- 30 days if the school is closed due to a health department order issued by the State Department of Health due to a health emergency.

State Department of Education shall file the Report of School Re-Opening with the State Department of Education by the date of the Report of School Re-Opening. The Report of School Closure and the Report of School Re-Opening are available on the SED My Access Site at [www.nysed.gov](#) in the NYSED Base System. If you are unable to access the site, please contact the SED My Access Site Helpdesk at [myaccess@nysed.gov](mailto:myaccess@nysed.gov).

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Attachment A  
How the 2020-21 School Reopening – Instructional Models Report will be accessed on the SED  
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The **2020-21 School Reopening – Instructional Models** Report will be accessed on the SED  
Myad VedPefano Sbrbychp he fy sp

Order of the Commissioner of Education regarding the closure of schools  
in response to the COVID-19 pandemic  
Section 155.17(f)

The Report of School Closure shall be filed by the Chief Executive Officer of the LEA (school district, BOCES, or charter school) 3 beach

1. Go to the [NYSED Website](#);
2. Click on the link
3. Enter the SEDDAS search code;
4. Under the heading My Account click on the NYSED My Account and View Profile Search
5. Click on the "Schools;"
6. In the box labeled "Report of School Closure" form, which requires the following:

- school(s) that were closed
- the date of closure and anticipated duration of closure (if known)
- the reason for closure, including any relevant documents, such as a closure order from a county Department of Health
- date that notification regarding the closure was made to the BOCES District Superintendent (if applicable)

When the information is received, the Report of School Re-