# Principal Improvement Plan

**Any PIP plan created must consist of the following components:**

I. **SPECIFIC AREAS FOR IMPROVEMENT**: Identify specific areas in need of improvement. Develop specific, behaviorally written goals for the principal to accomplish during the period of the Plan.

II. **EXPECTED OUTCOMES OF THE PIP**: Identify specific recommendations for what the principal is expected to do to improve in the identified areas. Delineate specific, realistic, achievable activities for the principal.

III. **RESPONSIBILITIES**: Identify steps to be taken by Superintendent and the principal throughout the Plan. Examples: school visits by the Superintendent; supervisory conferences between the principal and Superintendent; written reports and/or evaluations, etc.

IV.

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## IV. EVIDENCE OF ACHIEVEMENT

1. Identify how progress will be measured and assessed
2. Specify next steps to be taken based upon progress or lack thereof

## V. TIMELINE FOR MEASURING ACHIEVEMENT OF EXPECTED OUTCOMES

1. Identify dates for school visitations consistent with APPR Plan
2.

| | | | |
|---|---|---|---|
| CULTURAL COURTESY | | | |
| COLLABORATION | | | |

Separate sheets may be attached for each Area of Improvement in order to complete the required information.

Principal Signature _____ Date _____

Assistant Supt. Signature _____ Date _____

Superintendent Signature _____ Date _____

## PRINCIPAL IMPROVEMENT PLAN
## PROGRESS RECORD FORM

| | **Summary of meeting (Superintendent or Assist Supt)** | **SIGN-OFF BY BOTH PARTIES** |
|---|---|---|
| Meeting #1<br>Date<br>_____ | | _____<br>_____ |
| Meeting #2<br>Date _____ | | _____<br>_____ |
| Meeting #3<br>Date _____ | | _____<br>_____ |

| | | |
|---|---|---|
| Meeting #4<br>Date _____ | | _____<br><br>_____ |
| Meeting #5<br>Date _____ | | _____<br><br>_____ |
| Meeting #6<br>Date _____ | | _____<br><br>_____ |
| Meeting #7<br>Date _____ | | _____<br><br>_____ |